

KEY INFORMATION

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| Site Address: | Bright Sparks Learning Centre Riverside Studios Coventry Road Kingsbury B78 2DP |
| Contact Number | 01827 872377 |
| Child Protection: | <p>The Designated Safeguarding Lead is Mrs Claire Fyfe. The Deputy Designated Safeguarding Lead is Miss Judith Little. All staff and volunteers at the school are Enhanced DBS checked.</p> <p>If you need to report a child protection safety concern, please contact the school on 01827 872377.</p> <p>If a child is at immediate risk of serious harm requiring immediate action, call Warwickshire MASH on 01926 414144. Lines are open from: Monday to Thursday: 8:30am – 5:30pm, Friday: 8:30am – 5:00pm.</p> <p>Out of hours If you need to get in touch out of usual office hours, please contact the Social Care Emergency Duty Team immediately on 01926 886922</p> <p>DfE Guidance document 'Keeping Children Safe in Education' (2020) is available in our policy section of the website</p> |
| Health and Safety: | The main contact is Miss Judith Little. |
| First Aid Appointed Persons: | Miss Judith Little |
| First Aiders: | Mrs Claire Fyfe Miss Judith Little |
| School Term Dates | Bright Sparks Learning Centre operates in line with Warwickshire County Council School Term dates. |
| School Closure: | In the event that Bright Sparks Learning Centre must be closed to students, i.e. for inclement weather and Health and Safety reasons; a decision is made by 7:15 am and you will be contacted by staff via phone/text/email. |

